

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

EMPLOYEE RELATIONS COMMITTEE MEETING April 4, 2016 3:30 p.m.

Present: Susie Polentini, Aaron Dentz, Kyle Moore, Kate Garman, Charisse Kroner, Sue Peterson, Marge Mosey, Jeremy Struss and Melissa Thompson

Excused: John Fuhs

The Employee Relations Meeting convened at 3:36p.m.

DISCUSSION

- A. **Our Focus on People:** Committee members reviewed the drafted PowerPoint presentation for the upcoming teacher pay redesign café conversation and determined leadership roles for the meeting.
- B. **Determination of Key Messages and Next Steps for Committee:** Committee members determined that a pay model study team will be created and advertised to interested staff in conjunction with the café conversation on April 20 and that this will be an expansion of the current Employee Relations membership. Additionally, current committee members will send out a reminder to all teachers about the date for the café conversation as soon as possible. Sue Martin will be asked to send out an invitation so that the committee can prepare for the right number of people who plan to participate in the meeting on the 20th and nametags with three different symbols will be created to mix up groups during the café conversation process. All committee members are also preparing the portions of the meeting that they agreed to facilitate.
- C. **Next Committee Meeting Date:** The committee will meet on April 20 at 3:30p.m. to conduct the teacher pay world café conversation.

ADJOURNMENT

The Employee Relations Committee meeting was adjourned at 5:10p.m.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk